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AN ISO 9001-2015 PORT

MORMUGAO PORT AUTHORITY

ENGINEERING MECHANICAL DEPARTMENT

ADMINISTRATIVE OFFICE, HEADLAND-SADA, GOA-403804

Tel. No.: (0832)2521170, Fax No: (0832) 2521175

Email: cme.mqpt@gmail.com, cme@mptgoa.com



Ref. No.: CME/XEN (F)/F-26/2023/

Date: .07.2023

Sub: Sealed Budgetary Quotation for “Bi-monthly Non- Comprehensive Maintenance Contract of 250 KVA Caterpillar make DG Sets installed at MPA MM complex for a period of two years” .

Mormugao Port Authority (MPA) is intending to obtain Budgetary Quotation for “Bi-monthly Non- Comprehensive Maintenance Contract of 250 KVA Caterpillar make DG Sets installed at MPA MM complex for a period of two years”.

The detailed Scope of work and other salient terms and conditions of the contract are attached.

You are kindly requested to submit your Budgetary Offer for the above work as per the format attached at price Schedule.

Your Budgetary Quotation should reach to this office **on or before 27.07.2023 at 15:00 hrs**

Thanking you,

Yours faithfully,

Executive Engineer(F)
Flotilla Section,
Engineering Mechanical Dept.,
Mormugao Port Authority,
Headland Sada, Goa – 403804
Phone: 0832-2594573;
Email : xen.f.mptgoa@gmail.com

SCOPE OF WORK:

Bi-monthly Non- Comprehensive Maintenance Contract of 250 KVA Caterpillar make D.G. set installed at MPA MM complex for a period of two years.

During each visit under this contract, the following work will be carried out by the Service representative, as required according to the working of the engine.

1. Drain the lube oil from the sump as per the recommendation in the operation and instruction manual.
2. Renew lube oil filter element as required.
3. Refill the sump with new lube oil and prime the lubricating system if required.
4. Checking and tightening as required any external bolts.
5. Replacing fuel filter element as per the recommended procedure.
6. Checking and correcting the tightening of all hoses and clamps.
7. Checking and adjusting belt tensions or replace the belts as required.
8. Checking and adjusting tappet clearance as required.
9. Checking and tightening engine bearer cap screws.
10. Carryout air cleaner maintenance as required.
11. Checking and recording engine performance parameters
12. Checking and correcting external leakages.
13. Checking EPU for proper functioning
14. To carryout schedule maintenance as per Maintenance checklist of the engine
15. All required spares & lubricants, shall be supplied by the Port, if available with Port.
16. Special tools required if any will be carried by the Service Engineer.

TERMS AND CONDITIONS:

1. The service engineer will execute 1 visit every 2 months (Bimonthly) for a period of 2 year (i.e. 6 visits per year) consisting of 12 visits and GST extra as applicable for 1 no. Caterpillar make D.G. sets installed at MPA MM complex.
2. During Non Comprehensive Maintenance Contract period, in case of breakdown/repairs/spares replacement taking more than one day, the same should be attended without any additional cost. Work will be carried out under the Technical guidance supervision of Contractor Representative whereas labour for carrying out /during the work/breakdown will be provided by Port free of charge.
3. Port has the right to terminate the contract and can be terminated by giving one month notice anytime without giving any reasons.
4. After each maintenance visit, invoice, service reports duly signed and stamped by authorized person and also EPF & ESIC challans should be submitted to this office in duplicate.
5. Work Experience: Contractor should have sufficient experience in carrying out maintenance of DG sets of 250 KVA and above respectively. Necessary document/work order in support should be submitted by contractor.
6. Contractor should have regd. office in Goa and in case of breakdowns/notice should be able to attend the work/breakdown within 24 hrs. from the time of call/notice.
7. All PPE should be wear by representatives attending maintenance and all necessary safety precautions to be taken while carrying out Maintenance related works.
8. The Gate entry pass shall be on Chargeable basis as per scale of rates.

Price schedule

SCHEDULE OF PRICES AND QUANTITIES

Sr. No.	Description	Total No. of engines for Non Comprehensive contract	Rate/Visit (Bi-monthly) Rs.	No. of Visits	Total Amount for 12 Visits (Bi-monthly) Rs.
1	Non Comprehensive Maintenance Contract Service Charges of 250 KVA Caterpillar make D.G. set installed at MPA MM complex for a period of two years	01nos.		12 Nos.	
		Total			
(Rupees _____ only inclusive of GST)					

Date:

Signature:

Place:

Name:

Address:

Office Seal of firm:

Note:

a) Rates quoted shall be inclusive of GST.